



INDIANA ACADEMY OF FAMILY PHYSICIANS

Privacy Policy

The Indiana Academy of Family Physicians (IAFP) is committed to protecting the privacy of its members and customers. The IAFP maintains safeguards to store and secure information it has about members and customers. The safeguards may be physical, electronic or procedural. This document describes how the IAFP collects data from its Web site and how the IAFP uses this information. We reserve the right to make changes to our site, policies, and conditions of use at any time. By visiting www.in-afp.org, you accept these conditions.

What information does the IAFP collect?

It is the IAFP's general policy to collect only personal information that the member or visitor knowingly chooses to provide. The following information is collected from all visitors to the IAFP Web site and is recorded in a log file:

- Time and date of the visit
- The Internet address of the computer
- The browser and operating system used
- The page that is viewed
- The previous page that was visited

From general users:

The IAFP does not collect any personal identifying information from users who are browsing the IAFP Web site other than those data items mentioned above. Users of the IAFP Web site browse anonymously.

Important note for IAFP members: The IAFP maintains a membership database independent of its Web operations. The information from this database is drawn from membership applications, dues payment forms, subscriptions, product orders, CME reporting, member surveys and other correspondence between the IAFP and its members or chapters.

Credit Card information: The IAFP does not disclose credit card account information or activity provided by its customers. When members and customers choose to pay using their credit cards, the IAFP submits this information encrypted to obtain payment from the appropriate clearing house.

How does the IAFP use data collected?

The IAFP uses the data it collects from its Web site to better serve members and visitors to the IAFP Web sites. The IAFP uses information submitted on the IAFP Web site by members and other customers in the following ways:

IAFP services and products: The IAFP uses data collected to improve its Web content, to respond to visitor needs and preferences and to develop new products and services.

Disclosure to third parties: The American Academy of Family Physicians (AAFP) makes member contact information available in its online Membership Directory only to other members of the AAFP/IAFP who have verified their membership status before entering the online membership directory. The AAFP shares membership, demographic, CME and/or contact information with AAFP constituent chapters and its Foundation.

On occasion, the AAFP/IAFP may also provide limited data to third parties that offer CME, products or services deemed of interest to the clinical or socioeconomic practice of medicine. These limited data include names and addresses, but do not include phone numbers, fax numbers or e-mail addresses.

Disclosure required by law or emergency circumstances: The IAFP may release personal information to third parties in order to comply with valid legal requirements such as a law, regulation, search warrant, subpoena or court order. In the event that the IAFP is legally required to disclose your personal information to a third party, the IAFP will notify you unless doing so would violate the law or court order.

External relationships

The IAFP has agreements with other organizations that offer products and services through the IAFP Web site. When the user interacts with these organizations (for example by using our online registration service), different rules and privacy policies may apply. The IAFP does not control the collection or use of information provided under these circumstances.

How does the IAFP use cookies?

Cookies are a technology used by the IAFP to identify a user as the user moves through the IAFP Web sites. The user's browser allows the IAFP to place some information on the user's hard drive that identifies the computer utilized. Two types of cookies are commonly used. A session cookie is a temporary file stored in memory on the user's computer drive whenever a Web site is accessed and is terminated by closing the browser. A persistent cookie is a file stored on the user's hard drive that may be deleted manually by the user or expired by the Web server.

The IAFP uses cookies on areas of its Web site to personalize a member's visit, to offer greater functionality, and to track visitor practices. The information generated from these cookies is used to help determine which services are most important and guide editorial decisions.

The user who may not desire the functionality offered by the cookie has the option to disable the cookie either by indicating when asked that they do not wish to have the cookie created or by disabling the cookie function in their browser.

For privacy questions or concerns about the IAFP Web site, please contact iafp@in-afp.org